



# FEB News & Events

Oregon Federal Executive Board

Communication – Collaboration – Commitment

[www.oregon.feb.gov](http://www.oregon.feb.gov)



Volume 6-03

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## General Membership Meeting Adds Security Issues to Agenda

Given the current political climate, the Oregon Federal Executive Board (OFEB) has added emergency preparedness as a featured agenda item during the March 20th General Membership Meeting. Matt Brandt, Area Commander for the Federal Protective Service and Robert Jackson, Director of the Transportation Security Administration are scheduled to address this critical topic. Les Miller, Emergency Manager of the Army Corps of Engineers, Portland District, will also share the latest developments from the OFEB Emergency Preparedness Committee. In addition, the first 200 to arrive will receive a small first aid kit.

The audience will also hear about the many benefits participating in the OFEB can provide, including employee training, networking, mediation services, minority business contracting support, public affairs issues and community service.

The second hour will feature Max Stier, president of the Partnership for Public Service. Mr. Stier will outline critical workplace and workforce challenges facing most federal agencies and profile successful strategies employed by a prominent OFEB member agency to address such challenges.

Federal executives, employees, and resource partners are invited and encouraged to attend. The event will be held from 8:30 - 10:30 a.m. at the Federal Building Auditorium, 911 NE 11th Avenue in Portland. OFEB Chair Cathy Callahan, Officer in Charge of the National Labor Relations Board, will host. The event is free of charge. Please R.S.V.P. to Mary Ceciliani at 503-326-3010, [mcecilia@pcez.com](mailto:mcecilia@pcez.com).

## Professional Excellence 2003 is Coming!



Mark your calendars for Wednesday, May 21st, as the OFEB has finalized negotiations with two outstanding speakers for this year's Professional Excellence forum. The always popular event, open to men and women in all grade levels of the

government, will be held at the Radisson Hotel, 1441 NE 2<sup>nd</sup> Avenue at Weidler, from 8:30 a.m. - 4:00 p.m.

Larry Briggs, founder, Briggs Consulting, will share a "leadership methodology" that enables people to work together to create changes in their organizations and in themselves. Larry will explain the importance of leading with vision and values.

Marina Santos, President, Pyramid Consulting, will complete the day with a presentation on "interpersonal communications" that reveals the power of communication filters and assumptions.

This one-day training will leave a lasting impression on those who attend and actively participate in the hands-on exercises. The sessions will clearly demonstrate the power of self-awareness and disclosure! Aware of the tight budgets at many agencies, we are keeping the cost to a minimum. The event is \$60, without lunch. You can buy a buffet lunch at the Radisson for \$8, or go to a restaurant. Contact Mary at 503-326-3010, [mcecilia@pcez.com](mailto:mcecilia@pcez.com) or go to [www.oregon.feb.gov](http://www.oregon.feb.gov) for a registration form.

## CFC Sets New Benchmarks in Overhead, Fundraising

The Columbia River/Willamette Valley CFC is pleased to announce that the overhead rate for administering the 2002 campaign fell to 6.7%, down from 7.5% the previous year. This remains one of the lowest rates in the nation for a CFC of our size. Our final fundraising total was \$1,475,168, a new record for our region. The number of donors also rose to 6,464, the most since 1998.

As of March 17th, the Oregon FEB will be accepting applications from local charities to participate in the 2003 CFC. Federal employees should contact local charities that they care about and would like to see in the CFC to encourage them to apply.

Applications and instructions can be found at [www.oregon.feb.gov/CFChomepage.htm](http://www.oregon.feb.gov/CFChomepage.htm) or by contacting Jeff Sargent of the OFEB at 503-326-3030, [jsargent@pcez.com](mailto:jsargent@pcez.com). All applications must be received at the OFEB office no later than 5:00 p.m. on April 14th.

# COMMITTEE CORNERS

## Policy Committee



At our last meeting, we finalized the OFEB vision and values. We also heard from committee chairs on their new initiatives. A major focus that came from this meeting was to encourage more federal agencies and their leaders to get involved in the FEB. It doesn't require a lot of time, and there are many benefits.

**NEXT MTG:** April 9<sup>th</sup>, 8:30 – 10:00 (Tentative date)

## Administrative Services



Our next meeting will be held June 11<sup>th</sup> (see below and pg. 3 for time/location). The featured topic will be e-government, a President's Management Agenda item. A-76/outsourcing challenges will also be discussed. Chief Information Officers, IT specialists and others interested are encouraged to attend.

**NEXT MTG:** June 11<sup>th</sup>, 1:30–3:30, Green-Wyatt, #G70

## Combined Federal Campaign



Applications will be accepted for the 2003 CFC from March 17<sup>th</sup> – April 14<sup>th</sup> at the OFEB office.

We still seek federal employees to help review 2003 CFC applications. If you would like to learn more about the CFC process and can give 3 hours a day for 3 days on the weeks of April 21<sup>st</sup> and 28<sup>th</sup>, please contact Ron Johnson at 503-326-3010, [rjohnson@pcez.com](mailto:rjohnson@pcez.com).

Watch the April issue of FEB News & Events for an announcement about the next local CFC chair!

## Shared Neutrals/ADR



At our last meeting, we discussed the need for new committee members, particularly those with marketing, business planning or collective bargaining skills. A preliminary list of candidates was drawn up. Contact Chair Fran Petersen at 503-230-5860, [fjpetersen@bpa.gov](mailto:fjpetersen@bpa.gov) if you are interested. Also, our annual meeting has been scheduled for May 8<sup>th</sup>. More information to come in the April FEB News and Events.

**NEXT MTG:** Apr. 2, 2-4 pm, Duncan Plaza 10<sup>th</sup> fl.

## Emergency Preparedness



Les Miller, committee chair, will speak at the OFEB General Membership Meeting on March 20<sup>th</sup> about the need for more preparation and collaboration amongst federal agencies with regard to emergency preparedness.

The OFEB has also posted our Emergency Tabletop Exercise and a sample Continuity of Operations Plan on our web site [www.oregon.feb.gov](http://www.oregon.feb.gov).

## Retention & Development



The OFEB Retention & Employee Development Committee has a busy March, with retirement and leadership seminars being held concurrently. We still seek new members to help us provide even more benefits to our federal workforce. Interested Human Resource professionals or trainers should contact Jeff Sargent at 503-326-3030, [jsargent@pcez.com](mailto:jsargent@pcez.com).

The General Membership Meeting on March 20<sup>th</sup> will address employee retention and development in the remarks by Max Stier, Partnership for Public Service.

## Public Affairs



The Public Affairs Committee held its first meeting in February. The group, which includes representatives from a wide range of federal agencies, discussed ways that they can benefit the OFEB, and how their service on this committee will help to benefit their own work and agencies. One major initiative the group is undertaking is to increase communication and liaison between agencies.

**NEXT MTG:** May 16, 9:30 a.m., Green-Wyatt, #225

## Minority Business Opportunity



Our next committee meeting is coming up this week, so if you'd like to find out more about us contact Chair Tyrone Henry at 503-823-3315, [henryt@portlanddev.org](mailto:henryt@portlanddev.org).

Members of the committee will also meet with Jeff Sargent of the OFEB to discuss web site development on Wed., March 12<sup>th</sup>.

**NEXT MTG:** Mar. 13, 10 am -12 pm, PDC Bldg.

# OFEB CALENDAR OF EVENTS

## MARCH '03

### OFEB General Membership Mtg.

Mar. 20th 8:30 – 10:30 am

Everyone affiliated with the Oregon FEB or federal employees interested in becoming a part are invited. This session will focus on the array of benefits that the OFEB can provide to federal employees. It will include presentations on emergency preparedness and workforce development, featuring Max Stier, President of the Partnership for Public Service.

Location: 911 NE 11th Ave., Portland  
Federal Bldg. Auditorium

The event is free of charge. To register, please contact Mary Ceciliani at 503-326-3010 or [mcecilia@pcez.com](mailto:mcecilia@pcez.com).

## APRIL '03

### Shared Neutrals Committee Mtg.

Apr. 2nd 2:00 – 4:00 pm

Monthly meeting discuss recruitment of new committee members, reports from personnel, training and marketing sub-committees.

Location: Robert Duncan Plaza  
333 SW 1st Ave., 10th floor, Portland

### Minority Business Opp. Committee

Apr. 10th 10:00 am – 12:00 noon

Monthly meeting to discuss ways to enhance hiring of minority-, women-, disabled- and emerging small businesses for federal and other public sector contracts.

Location: Portland Development Commission  
1900 SW 4th Ave., #7000, Portland, OR

### FERS Retirement Seminar

Apr. 16th – 17th 8:30 am

Continuing the popular seminar on Federal Employee Retirement System benefits and estate planning.

Location: Edith Green-Wendell Wyatt Bldg.  
1220 SW 3<sup>rd</sup> Ave., Room G70A, Portland

Day 1: 8:30 am – 4:00 pm (register @ 8:00 am)  
Day 2: 8:30 am – 12:00 noon

Cost: \$100 for federal employees, \$40 for spouses.  
To register, please contact Mary Ceciliani at 503-326-3010 or [mcecilia@pcez.com](mailto:mcecilia@pcez.com).

## MAY '03

### CSRS Retirement Seminar

May 6th – 7th 8:30 am

Location: Edith Green-Wendell Wyatt Bldg.  
1220 SW 3<sup>rd</sup> Ave., Room G70A, Portland

Day 1: 8:30 am – 4:00 pm (register @ 8:00 am)  
Day 2: 8:30 am – 12:00 noon

Cost: \$100 for federal employees, \$40 for spouses.  
To register, please contact Mary Ceciliani at 503-326-3010 or [mcecilia@pcez.com](mailto:mcecilia@pcez.com).

### Shared Neutrals Committee Mtg.

May 7th 2:00 – 4:00 pm

Monthly meeting to review our quality mediation service, discuss new committee member recruitment and review personnel, training and marketing sub-committee reports.

Location: Robert Duncan Plaza  
333 SW 1st Ave., 10th floor, Portland

### Minority Business Opp. Committee

May 15th 10:00 am – 12:00 noon

Monthly meeting to discuss ways to enhance hiring of minority-, women-, disabled- and emerging small businesses for federal and other public sector contracts.

Location: TBD

### Public Affairs Committee Mtg.

May 16th 9:30 – 10:30 am

Quarterly meeting to discuss ways to enhance communication and coordination between federal agencies, best practices sharing, and the promotion of the OFEB and its services.

Location: Edith Green-Wendell Wyatt Bldg.  
1220 SW 3<sup>rd</sup> Ave., Room 225, Portland

### Professional Excellence 2003

May 21st 8:30 am – 4:00 pm

One of our most popular training events, this year's features dynamic consultants Larry Briggs and Marina Santos, who will share their unique methods to help you create a more satisfying career in federal service.

Location: Radisson Hotel Lloyd Center  
1441 NE 2<sup>nd</sup> Avenue at Weidler, Portland

Cost: \$60-Does not include lunch. You may purchase a buffet lunch at the Radisson for an additional \$8. To register, contact Mary Ceciliani at 503-326-3010 or [mcecilia@pcez.com](mailto:mcecilia@pcez.com).

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## OFEB Policy Committee Officers

**Cathy Callahan:** OFEB Chair, National Labor Relations Board  
**Lynda Stelzer:** Administrative Services Committee Co-Chair, Bonneville Power Administration  
**Kathy Eaton:** Administrative Services Committee Co-Chair, Bureau of Land Management  
**Harry T. Hall:** Combined Federal Campaign Chair, Federal Energy Regulatory Commission  
**Les Miller:** Emergency Preparedness Committee Chair, U.S. Army Corps of Engineers  
**Beth Anne Steele:** Public Affairs Committee Chair, Federal Bureau of Investigation



### *At Large Members:*

**Randy Crockett**, Social Security Administration; **Lucy Devenney**, Willamette National Cemetery; **Phil Gentry**, Small Business Administration; **Janice Goodwin**, National Agricultural Statistics Service; **Bob Graham**, Natural Resources Conservation Service; **Captain Paul Jewell**, U.S. Coast Guard; **Lt. Col. Charles Markham**, U.S. Army Corps of Engineers; **Roy Roosevelt**, U.S. Forest Service.

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## Sub Committees/Chairs

The first three sub-committees below are part of the OFEB Administrative Services Committee. Community service (represented by the Combined Federal Campaign), Emergency Preparedness and Public Affairs are stand-alone committees.

*Alternative Dispute Resolution /Shared Neutrals (mediated employee disputes):*

**Chair: Fran Petersen**, Bonneville Power Admin., (503) 230-5860

*Collaborative Retention/Employee Development:*

**Chair:** Staffed by Ron Johnson and Jeff Sargent

*Minority Business Opportunity Committee:*

**Chair: Tyrone Henry**, Portland Development Commission, (503) 823-3315

*Combined Federal Campaign*

**Chair: Harry T. Hall**, Federal Energy Regulatory Commission, (503) 944-6710

*Emergency Preparedness:*

**Chair: Les Miller**, U.S. Army Corps of Engineers (503) 808-4400

*Public Affairs:*

**Chair: Beth Ann Steele**, Federal Bureau of Investigation (503) 552-5238

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## OFEB Staff

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